

Roads To Independence
3355 Washington Blvd
Ogden, UT 84401
801-612-3215
801-612-3732(fax)

Position Title: Independent Living Specialist (ILS)

Agency Description: Roads to Independence (RTI) is a non-profit, grassroots, advocacy organization by and for people with disabilities. RTI is an active agency looking to assist individuals with disabilities live as independently in the community as possible. Core services include but are not limited to Advocacy, Information and Referral, Life Skills Training, Peer Support, Recreation, Assistive Technology and Nursing Home Transition and Diversion. We primarily cover Davis, Morgan and Weber Counties.

Status: Full-time. Travel required, mainly through Davis, Morgan and Weber Counties. People with disabilities encouraged to apply.

Salary: \$13 to \$17 dollars and eligible for health and dental insurance. Retirement benefits after probationary period.

Reports to: Program/Office Manager and Executive Director.

Closing Date: Position remains open until filled by qualified applicant.

To Apply: Email **resume** and **cover letter** to roads@roadstoindependence.org (Please reference “**ILS position**” in the subject line of your email or resume) or mail/deliver resume to:

Roads To Independence
Attn: Andy Curry, Executive Director
3355 Washington Blvd.
Ogden, UT 84401

Job Description: The ILS is responsible for working with all age and types of people with disabilities in setting and maintaining goals to become independent or maintain one’s independence in the community. Independent Living Goals vary based on the individuals needs. Examples of goals are (but not limited to): Finding affordable accessible housing, acquiring and using adaptive equipment, transitioning people out of nursing homes, developing life skills (such as cooking, cleaning, money management, etc.), systems advocacy, individual advocacy, transportation, employment, etc.

Essential Duties/Qualifications:

- ◆ Knowledge of community resources, social security programs, transportation, etc;
- ◆ Experience with setting independent living goals with people with disabilities, providing individual and group services and maintaining consumer service records;
- ◆ The ability to advocate on issues promoting the independence of people with disabilities;
- ◆ Ability to build alliances with disability advocates and covered entities;
- ◆ Knowledge of the Americans with Disabilities Act, and other disability related laws (helpful but not required);

- ◆ Ability to verbalize and express ideas clearly in written, oral, and computer communications;
- ◆ Bilingual abilities strongly recommended;
- ◆ Interact with consumers in a professional manner with respect for their rights and maintains strict adherence to the independent living philosophy;
- ◆ Keep accurate counts and records of individual goals set by consumers and goals reached, and all demographics of each consumer;
- ◆ Personal experience with a disability is preferred.
- ◆ Evaluate consumer's needs (including independent living skill development and community supports needed for increased independence) and make eligibility recommendations (re: Medicaid, subsidized housing, Medicaid waivers, food stamps, Area Agency on Aging services, etc);
- ◆ Advocate for consumers and teach Independent Living skills to consumers accessing community services like housing, personal attendant services, financial resources, transportation, medical care, housekeeping services, etc., by working with discharge planners, collaborating with community service providers and providing follow up services needed to ensure that consumers achieve their goals;
- ◆ Provide individual services, peer support and conduct independent living skill classes, groups, and activities as consumer needs dictate;
- ◆ Participate in public awareness activities including disability awareness presentations;
- ◆ Perform other duties as assigned by the Executive Director.

Requirements:

- ◆ GED or High School Diploma some college preferred;
- ◆ Computer literate;
- ◆ Willingness to advocate, coordinate, and educate;
- ◆ Experience working with people with disabilities or other minority groups, personal experience with a disability is preferred;
- ◆ Reliable means of transportation to travel throughout a multi-county service area.
- ◆ Must have an acceptable Criminal Background Check;
- ◆ Persons with disabilities are encouraged to apply.

Miscellaneous information:

This job description is not intended to be and should not be construed as an all-inclusive list of responsibilities, skills, efforts or working conditions associated with the position. While it is intended to be an accurate reflection of the job requirements, Roads reserves the right to modify, add or remove duties and to assign other duties as necessary.

Work schedule requires flexibility and is dependent upon program needs. Work is typically performed in an office environmentally controlled setting. The position requires traveling in the service area and working flexible hours and rarely working weekends and evenings.

RTI is an affirmative action/equal opportunity employer and is committed to increasing the diversity of its workforce and sustaining a work environment that is inclusive. Women, minorities, veterans and people with disabilities are encouraged to apply. Reasonable accommodations will be made for employees with disabilities.