

Roads To Independence
3355 Washington Blvd
Ogden, UT 84401
801-612-3215
801-612-3732(fax)

Position Title: Youth Independent Living Specialist (ILS)

Agency Description: Roads To Independence (RTI) is a non-profit, grassroots, advocacy organization by and for people with disabilities. RTI is an active agency looking to assist individuals with disabilities live as independently in the community as possible. Core services include but are not limited to Advocacy, Information and Referral, Life Skills Training, Peer Support, Recreation, Assistive Technology and Transition (Youth, Nursing Home, and Diversion from Institutions). We primarily cover Davis, Morgan and Weber Counties.

Status: Full-time or Part Time. Travel required, mainly through Davis, Morgan and Weber Counties. People with disabilities encouraged to apply.

Salary: \$12 to \$16 dollars with benefits

Reports to: Program Manager and Executive Director.

Closing Date: Position remains open until filled by qualified applicant.

To Apply: Email resume and **cover letter** to Roads@RoadstoIndependence.org (Please reference "**Youth ILS position**" in the subject line of your email or resume) or mail/deliver resume to:

Roads To Independence
Attn: Program Director, Executive Director
3355 Washington Blvd.
Ogden, UT 84401

Job Description: The Youth IL Specialist is responsible for working with Youth with disabilities and their Families in setting and maintaining goals to become independent or maintain one's independence in the community. Independent Living Goals vary based on the individuals needs. Examples of goals are (but not limited to): Finding affordable accessible housing, acquiring and using adaptive equipment, transitioning people out of nursing homes, developing life skills (such as cooking, cleaning, money management, etc.), systems advocacy, individual advocacy, transportation, employment, etc.

Essential Duties/Qualifications:

- ◆ Knowledge of community resources, social security programs, transportation, etc;
- ◆ Experience with setting independent living goals with people with disabilities, providing individual and group services and maintaining consumer service records;
- ◆ Ability to build alliances with disability advocates and covered entities;
- ◆ Knowledge of the Americans with Disabilities Act, and other disability related laws (helpful but not required);
- ◆ Ability to verbalize and express ideas clearly in written, oral, and computer communications;

- ◆ Bilingual abilities strongly recommended;
- ◆ Interact with consumers in a professional manner with respect for their rights and maintains strict adherence to the independent living philosophy;
- ◆ Keep accurate counts and records of individual goals set by consumers and goals reached, and all demographics of each consumer;
- ◆ Evaluate consumer's needs (including independent living skill development and community supports needed for increased independence) and make eligibility recommendations (re: Medicaid, subsidized housing, Medicaid waivers, food stamps, Area Agency on Aging services, etc);
- ◆ The ability to advocate on issues promoting the independence of people with disabilities and teach Independent Living skills to consumers by accessing community services like housing, personal attendant services, financial resources, transportation, medical care, housekeeping services, etc.
- ◆ Collaborate with community service providers and providing follow up services needed to ensure that consumers achieve their goals;
- ◆ Provide individual services, peer support and conduct independent living skill, one on one, in classes, groups, and activities as consumer needs dictate;
- ◆ Participate in public awareness activities including disability awareness presentations;
- ◆ Perform other duties as assigned by Supervisors.

Requirements:

- ◆ GED or High School Diploma some college preferred;
- ◆ Computer literate, good typing speed;
- ◆ Familiar with IEP's and 504 requirements;
- ◆ Familiar with community resources, especially for youth;
- ◆ Able to give presentations;
- ◆ Willingness to advocate, coordinate, and educate;
- ◆ Experience working with people with disabilities or other minority groups, personal experience with a disability is preferred;
- ◆ Reliable means of transportation to travel throughout a multi-county service area.
- ◆ Must have an acceptable Criminal Background Check;
- ◆ Persons with disabilities are encouraged to apply.

Miscellaneous information:

This job description is not intended to be and should not be construed as an all-inclusive list of responsibilities, skills, efforts or working conditions associated with the position. While it is intended to be an accurate reflection of the job requirements, Roads reserves the right to modify, add or remove duties and to assign other duties as necessary.

Work schedule requires flexibility and is dependent upon program needs. Work is typically performed in an office environmentally controlled setting. The position requires traveling in the service area and working flexible hours and occasionally working weekends and evenings.

RTI is an affirmative action/equal opportunity employer and is committed to increasing the diversity of its workforce and sustaining a work environment that is inclusive. Women, minorities, veterans and

people with disabilities are encouraged to apply. Reasonable accommodations will be made for employees with disabilities.